

**Baumber Parish Council Draft Minutes - Annual Parish Council Meeting.
Parish Clerk – Melvin Grosvenor 01507 578657.**

**Draft Minutes of Annual Parish Council Meeting (APCM) of Baumber Parish Council on
Wednesday 21 May 2025** commencing 7.30pm at Baumber Village Hall.

Those present: Chairman M Harrison, Vice Chairman M Jones, Cllr C Smith, Cllr M
Baverstock, Cllr T Cuttell, Cllr G Wilbourn, Cllr N Oliver (LCC).

1 Baumber Resident & 1 Hatton & 1 Sotby Resident.

Clerk: Mr M Grosvenor.

0525/01 Election of Officers Chairman Cllr M Harrison & Vice Chairman Cllr M Jones.

Acceptance of Office Forms Completed & Signed and Counter signed by Clerk.

0525/02 Apologies for absence.

Received apologies - Cllr W Gray.

0525/03 Declaration of Interest.

No Declarations.

0525/03a Minutes of Previous Annual Parish Council Meeting.

To note - Minutes of previous APCM held on the 22 May 2024 were approved and signed
on 17 July 2024. (Minute reference **0724/26.**)

0525/04 Chairman's Report to Year end 31 March 2025. Statement by Cllr M Harrison.

**0525/05 Financial - AGAR Audit Report to Year End 31 March 2025 - Responsible
Financial Officer's Report.** - See Appendix B.

0525/06 Certificate of Exemption AGAR 2024/25 Part 2.

Approved - then Signed by Chairman & Responsible Financial Officer. (RFO)

0525/07 Section 1 Annual Governance Statement 2024/25.

Approved - then Signed by Chairman & Clerk

0525/07a Annual Internal Audit.

Approved & Signed by Internal Auditor - Mrs F Espley 29/04/2025.

0525/08 Section 2 Accounting Statement 2024/25. Signed by Responsible Financial
Officer 16/05/2025. **Approved** - then signed by Chairman.

0525/09 Setting of Public Rights - Adopt Recommendation.

Notice to be published Monday 2 June 2025 Commences Tuesday 3 June - 14 July 2025.

0525/10 Date of Next Annual Parish Council Meeting.

To be convened on Wednesday 20 May 2026.