

# BAUMBER PARISH COUNCIL

Minutes of Meeting held on Wednesday 22nd March 2017 at 7.30pm in the Village Hall, Baumber.

Those Present: Messrs. M Jones (Chairman), Mrs J Fable (Vice-Chairman), Cllr's R Espley, S Elton M Harrison, S Scholey, S Willerton, Mrs F Espley (Retiring Clerk) & Mr M Grosvenor (Clerk-in-Waiting). Also attending were Messrs. G Roberts & C Pippard.

The Notes of the last Meeting held on Wednesday 18<sup>th</sup> January 2017 were read out by the Chairman, it was then resolved that they were as a true copy of the Minutes and duly signed.

## Clerk's Report on Matters Arising

- a) Pecuniary Interest Forms: Mr Scholey informed the Council he had returned his completed DPI Form and not heard back anything untoward. Mr Harrison handed over to Clerk in Waiting his completed DPI Form.
- b) LALC Training Course: Mr Grosvenor as resolved at the BPC meeting on 18-01-2017, attended a 'New Clerk' training course on 09/03/17, this was informative and outlined Parish Council procedural matters arising from this. It was resolved that BPC subscribe to LALC's training programme to enable Cllr's & the Clerk to attend training courses throughout the year 2017/18, as and when required.
- c) Village Parish Plan update: As resolved previously, Mr Grosvenor and Mr Roberts visited ELDC at Manby by helpful arrangements of ELDC's planning staff to view samples of other villages' completed Parish Plans. An outline of these were relayed to Cllr's as potential templates & ideas for any proposed draft Baumber Community Plan. As the formulation of any proposed Village Plan would be a '*community led project*' it was resolved that this information would be shared at the Baumber Annual Community meeting to establish the views of the local residents and forthcoming community involvement & interest.

## Annual Parish Community Meeting (APCM)

All parishes are legally obliged to hold an 'Annual Parish Community-Village Meeting', between 1<sup>st</sup> March and 1<sup>st</sup> June. This is an opportunity for residents to attend and share their views and concerns they may have about current local issues and discuss a 'possible vision' of Baumber's community as a whole, over the coming months and years. Any '*Baumber Community Vision*' should be designed to cover every aspect of the village and it's amenities, not just any future or proposed housing developments. Although this meeting is arranged by local Parish Council's, it is an residents meeting NOT a Parish Council Meeting. It was advised that the APCM was also an opportunity for all Parish Council's to give a brief outline of the duties and responsibilities undertaken by the local PC's, on behalf of their local community's & to gain feedback. It was resolved that the date of Baumber's APCM would take place on Wednesday 24<sup>th</sup> May 2017 at 7.30pm & be advertised via the Parish Magazine.

## Financial Matters

- a) It was discussed & resolved with the joint agreement of Mrs Espley that she will retire on 5<sup>th</sup> April and Mr Grosvenor take over as Clerk on 6<sup>th</sup> April 2017. It was also discussed & resolved to pay Mr Grosvenor a 'consultancy fee' for his work thus far, and to remunerate Mrs Espley similarly, for assistance & advice given during Mr Grosvenor's initial period as new Clerk; to include completing the 2016/17 accounts and preparing the annual audit.
- b) Transparency Funding: Funding is available for Baumber Parish Council through LALC to purchase a laptop, scanner/printer and software for the sole use of the BPC Clerk and Councillors, to facilitate the secure keeping of BPC records and administration on '*in house equipment*'. It was resolved that as this funding is now available, BPC proceed to identify & purchase this IT equipment, which be held and recorded as an asset of BPC.

## Any Other Business

The fence by the Village Hall entrance urgently needs addressing and it was resolved that the Village Hall

Committee would contact the owner, Mr D Shelton, and ask him to repair it.

The Date of the next Meeting which will be the AGM followed by an Ordinary Meeting, was set at Wednesday 17th May 2017 at 7.30 pm.

There being no further business the Meeting closed at 9.10 pm.

Duly Signed by the Chairman, Maurice Jones Dated 17th May 2017.

